



Venango County **Regional** Planning Commission

Planning **Tomorrow**
Together

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APPLICATION FOR COUNTY AID (LIQUID FUELS)

FUNDING YEAR 2026

PROGRAM INFORMATION

BACKGROUND: The Venango County Aid Program is a competitive grant offered to assist local municipalities by allocating funding toward project requests, which are reviewed, evaluated, and awarded on an annual basis. This program is funded by the County's distribution from the Liquid Fuels Act 39 Fund. Eligible projects from these funds include construction, maintenance, and repair of local roads and bridges.

\$250,000 to be awarded to eligible projects

APPLICATION DEADLINE: SEPTEMBER 25, 2026

PROJECT APPLICATION INFORMATION

APPLICANT: _____

COOPERATIVE PARTNERS: _____

PROJECT (BRIEF TITLE): _____

DATE of PROJECT REVIEW: _____

Provide the date met with PennDOT Municipal Service Representative

REQUIRED APPLICATION MATERIALS (CHECK ATTACHED):

- ☐ SIGNED and COMPLETED **COUNTY AID FORM (MS-339)** with **MUNICIPAL SEAL**
- ☐ **MUNICIPAL MEETING MINUTES** in which the application was adopted
- ☐ **COST ESTIMATE(S)** or **QUOTE(S)** – *can be drafted by PennDOT*
- ☐ **PHOTOGRAPHS** with descriptive captions
- ☐ **Two (2) recent TREASURY REPORTS** as presented to the local elected officials.

Have all the required attachments above been included with the application?

Please note that any missing attachments may disqualify the project from consideration.

OPTIONAL APPLICATION MATERIALS (CHECK ATTACHED):

- ☐ **DETAILED PROJECT DESCRIPTION/INFORMATION**
- ☐ **ENGINEERED PLANS** or **DESIGN**
- ☐ **OTHER (list):** _____

NOTE: FAILURE TO ANSWER ALL OF THE FOLLOWING QUESTIONS MAY RESULT IN DISQUALIFICATION OF THE PROJECT FOR FUNDING CONSIDERATION.

Please provide a brief narrative 1) explaining the project; 2) the type of work will be performed; 3) anticipated start and completion date; 4) expected benefit to be experienced by the municipality and the community; 5) any contribution to improvements in planning or conservation the project may have; and 6) an explanation of need for County Aid and whether any other grants/funds have been applied for or secured. You may attach additional narrative sheets, if necessary.

[illegible]

1) MUNICIPAL INFORMATION, COOPERATION, & PARTICIPATION

- a. Indicate the municipality type and population:

- ☐ Township – population 1,000 or less
☐ Township – population between 1,001 and 2,000
☐ Township – population 2,001 or more
☐ Borough – population less than 1,000
☐ Borough – population 1,000 or more
☐ City – population less than 20,000

- b. Is the municipality a member of a Council of Governments?

If yes, are they considered an active member (absent from fewer than three meetings per year)?

- ☐ Yes – Active Name of the COG: _____
☐ Yes – Not active
☐ No

- c. Is this a cooperative or multi-municipal project?

- ☐ No
☐ Yes – List cooperative partners: _____

2) PROJECT PHASING

Is this project a phased project over multiple funding years? If yes, what phase is the project in?

- ☐ Yes Phase _____ of _____
☐ No

3) EXPECTED PROJECT LONGEVITY

What is the expected longevity of the project? Is this seal coat (Short term) or is it something such as base, drainage, signage, daylighting, or pavement (Long term)?

- ☐ Short-Term
☐ Long-Term

4) PROJECT FUNDING

- a. Has this project been awarded County Aid from a previous funding year and what is the status of the project?

- ☐ Received Funds – Project/Phase Incomplete or Partially Complete (Unspent)
☐ Received Funds – Project/Phase Complete (Spent)
☐ Applied Previously (not selected for funding)
☐ New Project (have not applied previously)

- b. Are any local funds being used? If so, how much?

- | | |
|--|--------------------------------------|
| ☐ Less than 10% | ☐ 30% - 39% |
| ☐ 10% - 19% | ☐ 40% - 49% |
| ☐ 20% - 29% | ☐ 50% or more |

CONTINUED →

- c. Can this project be completed without county liquid fuels funding assistance?

☐

Yes

☐No – **EXPLANATION HAS BEEN DESCRIBED IN THE NARRATIVE.**

- d. Have any other cost saving or revenue generating strategies (such as permits, code enforcement, group bidding) been implemented in your municipality to adjust for escalating costs?

☐

No

☐

Yes – Describe: _____

5) **ENGINEERING & DESIGN**

Has any engineering or design work been completed for this project?

☐

No

☐

Yes

6) **ACCESSIBILITY**

- a. Does this project serve a regional or county facility? If yes, please name the facility.

☐

Yes

Name of the facility: _____

☐

No

- b. Will this project improve handicapped accessibility (i.e. handicap curb ramps)?

☐

Yes

☐

No

7) **BRIDGE PROJECTS**

- a. Does this project involve a municipal bridge maintenance or replacement (partial or complete)?

☐

No

☐

Yes – Maintenance

☐

Yes – Replacement

- b. Has this project been identified in the PennDOT bridge report?

☐

No

☐

Yes

8) **STORMWATER & DRAINAGE IMPROVEMENTS**

Does the project include a culvert replacement, x - pipe replacement, bank stabilization, stormwater management, or drainage improvement?

☐

No

☐

Yes

If yes, will this project impact a waterway?

☐

No

☐

Yes – Name of the impacted waterway: _____